

**San Dieguito Union High School District
PERSONNEL COMMISSION**

Regular Meeting Agenda

3:30 PM September 8, 2026

SDUHSD District Office

710 Encinitas Blvd, Encinitas, CA 92024

(public may attend in person or virtually)

PUBLIC COMMENTS

Every agenda for regular meetings shall provide an opportunity for members of the public to directly address the commission on any item of interest to the public, before or during the commission's consideration of the item.

If you wish to speak regarding an item on the agenda, we request that you email the Director of Classified Personnel at susan.gray@sduhsd.net by 3:00 p.m. the day of the meeting or, if the meeting is being conducted in-person, you may complete a speaker slip located at the entrance to the meeting room prior to the start of the meeting. We request that you include your name, organization you represent (if applicable) and the nature of your comment including whether it is related to a specific item number on the agenda or a non-agenda item. If your comment is related to an item on the agenda, it will be heard at the time of the item. All non-agenda items will be heard during the public comments portion of the meeting. In accordance with Government Code §54954.2(3), no action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of the commission or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Government Code §54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of the commission or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of the commission, or the commission itself, subject to rules or procedures of the commission, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

Public comments shall be limited to three minutes per individual. A total of fifteen minutes shall be allotted per item.

Complaints or charges against an employee are not permitted in an open meeting of the Personnel Commission. Instead, such matters should be provided in writing to the Commission through the Classified Personnel Office.

AGENDA POSTING REQUIREMENTS

In accordance with the Brown Act and Personnel Commission Rules, agenda for Regular Personnel Commission Meetings will be posted at least 72 hours prior to the meeting. Agendas for Special Meetings will be posted at least 24 hours prior to the meeting.

PUBLIC INSPECTION OF DOCUMENTS

A copy of this agenda with all the supporting documents is available for review on the district website, www.sduhsd.net. In addition, a copy of the Personnel Commission Rules and Regulations may also be found on the district website. If you are unable to access the agenda packet on the website, please email susan.gray@sduhsd.net to receive a copy.

RECORDING OF PERSONNEL COMMISSION MEETINGS

All meetings of the Personnel Commission are audio and/or video recorded for record keeping purposes. Individuals may request the audio recording by emailing the director at susan.gray@sduhsd.net after the conclusion of the meeting. Recordings will be kept on file for 90 days following the date of the meeting.

CELL PHONES/ELECTRONIC DEVICES

As a courtesy to all attendees, please silence all electronic devices to silent mode and engage in conversations outside the meeting room. When meetings are conducted virtually, please mute your computer audio until you have been called to speak.

REQUESTS FOR DISABILITY-RELATED MODIFICATIONS OR ACCOMMODATIONS

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations including auxiliary aids or services, in order to participate in the public meetings of the Personnel Commission, please contact the Classified Personnel Office at (760) 753-6491 x5543. Notification 72 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the Commission shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for the persons with a disability.

**San Dieguito Union High School District
PERSONNEL COMMISSION**

Regular Meeting Agenda

3:30 PM, September 8, 2026

MEETING/OPEN SESSION

1. Call to Order, Commission Chair
2. Pledge of Allegiance
3. Approval of the Agenda for the September 8, 2026, Personnel Commission Regular Meeting.
Public Comments, if any

Motion by_____, second by_____, to approve the agenda for the September 8, 2026, Personnel Commission Regular Meeting.

4. Approval of the Minutes for the August 11, 2026, Personnel Commission Regular Meeting.
Public Comments, if any

Motion by_____, second by_____, to approve the minutes of the August 11, 2026, Personnel Commission Regular Meeting.

5. PUBLIC COMMENTS ON NON-AGENDA ITEMS

No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of the commission or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Government Code §54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of the commission or its staff may ask a question for clarification, make a brief announcement, or make a brief report on their own activities. Furthermore, a member of the commission, or the body itself, subject to rules or procedures of the commission, may provide a reference to staff or other resources for factual information, request staff to report back to the commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda. Public comments shall be limited to three minutes per individual. A total of fifteen minutes shall be allotted per item.

- A. California School Employees Association
- B. San Dieguito Union High School District
- C. Public

ACTION ITEMS (See Supplements)

1. ELIGIBILITY LISTS TO BE RATIFIED/APPROVED

Public Comments, if any

A. Instructional Assistant SpEd

Continuous Filing Eligibility List, SR34, Open/Promotional-Dual Certification, updated on 08/07/2026, individual eligibility valid for six months.

Motion by _____, second by _____, to approve Item A, Instructional Assistant SpEd.

B. Instructional Assistant SpEd

Continuous Filing Eligibility List, SR34, Open/Promotional-Dual Certification, updated on 08/10/2026, individual eligibility valid for six months.

Motion by _____, second by _____, to approve Item B, Instructional Assistant SpEd.

C. Instructional Assistant SpEd

Continuous Filing Eligibility List, SR34, Open/Promotional-Dual Certification, updated on 08/14/2026, individual eligibility valid for six months.

Motion by _____, second by _____, to approve Item C, Instructional Assistant SpEd.

D. Instructional Assistant SpEd

Continuous Filing Eligibility List, SR34, Open/Promotional-Dual Certification, updated on 08/17/2026, individual eligibility valid for six months.

Motion by _____, second by _____, to approve Item D, Instructional Assistant SpEd.

E. Instructional/Personal Care Assistant – SpEd

Continuous Filing Eligibility List, SR37, Open/Promotional-Dual Certification, updated on 08/17/2026, individual eligibility valid for six months.

Motion by _____, second by _____, to approve Item E, Instructional/Personal Care Assistant – SpEd.

F. Instructional Assistant SpEd (Behavior Intervention)

Continuous Filing Eligibility List, SR36, Open/Promotional-Dual Certification, updated on 08/19/2026, individual eligibility valid for six months.

Motion by _____, second by _____, to approve Item F, Instructional Assistant SpEd (Behavior Intervention).

G. Instructional Assistant Special Education

Continuous Filing Eligibility List, SR34, Open/Promotional-Dual Certification,

updated on 08/24/2026, individual eligibility valid for six months.

Motion by _____, second by _____, to approve Item G, Instructional Assistant Special Education.

H. Athletic Trainer

Eligibility List, SR47, Open/Promotional-Dual Certification, updated on 08/25/2026, individual eligibility valid for six months.

Motion by _____, second by _____, to approve Item H, Athletic Trainer.

I. Nutrition Services Assistant – Floater

Eligibility List, SR27, Open/Promotional-Dual Certification, updated on 08/25/2026, individual eligibility valid for six months.

Motion by _____, second by _____, to approve Item I, Nutrition Services Assistant – Floater.

J. Instructional Assistant – Multilingual Learners

Continuous Filing Eligibility List, SR31, Open/Promotional-Dual Certification, updated on 08/27/2026, individual eligibility valid for six months.

Motion by _____, second by _____, to approve Item J, Instructional Assistant – Multilingual Learners.

K. Campus Supervisor

Continuous Filing Eligibility List, SR32, Open/Promotional-Dual Certification, updated on 08/31/2026, individual eligibility valid for six months.

Motion by _____, second by _____, to approve Item K, Campus Supervisor.

2. ELIGIBILITY LISTS TO BE ESTABLISHED/RECRUITMENTS POSTED

Public Comments, if any

A. Motion by _____, second by _____, to establish a six-month Eligibility List for Student Support Facilitator, SR39, Open/Promotional-Dual Certification.

B. Motion by _____, second by _____, to establish a six-month Eligibility List for Custodian-Floater, SR33, Open/Promotional.

DISCUSSION/INFORMATION ITEMS (See Supplements)

3. STAFF COMMENTS ON PERSONNEL ACTIVITIES

Public Comments, if any

A. Vacancy Report Summary

B. Vacancy Report

C. Personnel Listing

4. CORRESPONDENCE

Public Comments, if any

5. NEXT PERSONNEL COMMISSION MEETING

The next Regular meeting of the Personnel Commission is scheduled for Tuesday, October 13, 2026 at 3:30 PM.

6. ADJOURNMENT

San Dieguito Union High School District
PERSONNEL COMMISSION

Regular Meeting Minutes

3:30 PM, August 11, 2026

MEETING/OPEN SESSION

1. Call to Order, Commission Chair
The meeting was called to order at 3:30 PM by Commissioner CUNNINGHAM.

2. Pledge of Allegiance
Commissioner CUNNINGHAM led the Pledge of Allegiance.

Personnel Commissioners in Attendance

Justin Cunningham
Jeff Charles
John Baird

Personnel Commission Staff in Attendance

Susan Gray, Director of Classified Personnel
Barbara Bass, Human Resources Analyst – Classified
Alyssa Avelar, Human Resources Technician

3. Approval of the Agenda for the August 11, 2026, Personnel Commission Regular Meeting.

Public Comments - None

Motion by Commissioner BAIRD, second by Commissioner CHARLES, to approve the agenda for the August 11, 2026, Personnel Commission Regular Meeting.

John Baird
Jeff Charles
Justin Cunningham
Passed with Three Ayes

4. Approval of the Minutes for the June 9, 2026, Personnel Commission Regular Meeting.

Public Comments - None

Motion by Commissioner CHARLES, second by Commissioner BAIRD, to approve the minutes of the June 9, 2026, Personnel Commission Regular Meeting.

Jeff Charles
John Baird
Justin Cunningham

Passed with Three Ayes

5. PUBLIC COMMENTS ON NON-AGENDA ITEMS

No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of the commission or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Government Code §54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of the commission or its staff may ask a question for clarification, make a brief announcement, or make a brief report on their own activities. Furthermore, a member of the commission, or the body itself, subject to rules or procedures of the commission, may provide a reference to staff or other resources for factual information, request staff to report back to the commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda. Public comments shall be limited to three minutes per individual. A total of fifteen minutes shall be allotted per item.

A. California School Employees Association - *None*

B. San Dieguito Union High School District - *None*

C. Public - *None*

ACTION ITEMS (See Supplements)

1. ELIGIBILITY LISTS TO BE RATIFIED/APPROVED

Public Comments – None

A. School Plant Supervisor – High School

Eligibility List, SR41, Open/Promotional-Dual Certification, updated on 06/05/2026, individual eligibility valid for six months.

Motion by Commissioner BAIRD, second by Commissioner CHARLES, to approve Item A, School Plant Supervisor – High School.

John Baird

Jeff Charles

Justin Cunningham

Passed with Three Ayes

B. Custodian

Continuous Filing Eligibility List, SR32, Open/Promotional-Dual Certification, updated on 06/09/2026, individual eligibility valid for six months.

Motion by Commissioner CHARLES, second by Commissioner BAIRD, to approve Item B, Custodian.

Jeff Charles

John Baird

Justin Cunningham

Passed with Three Ayes

C. Instructional Assistant SpEd

Continuous Filing Eligibility List, SR34, Open/Promotional-Dual Certification, updated on 06/11/2026, individual eligibility valid for six months.

Motion by Commissioner BAIRD, second by Commissioner CHARLES, to approve Item C, Instructional Assistant SpEd.

John Baird

Jeff Charles

Justin Cunningham

Passed with Three Ayes

D. Nutrition Services Assistant I

Continuous Filing Eligibility List, SR26, Open/Promotional-Dual Certification, updated on 06/12/2026, individual eligibility valid for six months.

Motion by Commissioner CHARLES, second by Commissioner BAIRD, to approve Item D, Nutrition Services Assistant I.

Jeff Charles

John Baird

Justin Cunningham

Passed with Three Ayes

E. Instructional Assistant SpEd (Behavior Intervention)

Continuous Filing Eligibility List, SR36, Open/Promotional-Dual Certification, updated on 06/29/2026, individual eligibility valid for six months.

Motion by Commissioner BAIRD, second by Commissioner CHARLES, to approve Item E, Instructional Assistant SpEd (Behavior Intervention).

John Baird

Jeff Charles

Justin Cunningham

Passed with Three Ayes

F. Nutrition Services Supervisor

Eligibility List, Supervisory SR4, Open/Promotional-Dual Certification, updated on 06/29/2026, individual eligibility valid for six months.

Motion by Commissioner CHARLES, second by Commissioner BAIRD, to approve Item F, Nutrition Services Supervisor.

Jeff Charles

John Baird

Justin Cunningham

Passed with Three Ayes

G. Occupational Therapist

Eligibility List, SR65, Open/Promotional-Dual Certification, updated on

06/29/2026, individual eligibility valid for six months.

Motion by Commissioner BAIRD, second by Commissioner CHARLES, to approve Item G, Occupational Therapist.

John Baird

Jeff Charles

Justin Cunningham

Passed with Three Ayes

H. Information Systems Support Analyst

Eligibility List, SR52, Promotional Only, updated on 06/29/2026, individual eligibility valid for six months.

Motion by Commissioner CHARLES, second by Commissioner BAIRD, to approve Item H, Information Systems Support Analyst.

Jeff Charles

John Baird

Justin Cunningham

Passed with Three Ayes

I. Custodian Crew Leader

Eligibility List, SR38, Promotional Only, updated on 07/15/2026, individual eligibility valid for six months.

Motion by Commissioner BAIRD, second by Commissioner CHARLES, to approve Item I, Custodian Crew Leader.

John Baird

Jeff Charles

Justin Cunningham

Passed with Three Ayes

J. Instructional Assistant SpEd (Behavior Intervention)

Continuous Filing Eligibility List, SR36, Open/Promotional-Dual Certification, updated on 07/15/2026, individual eligibility valid for six months.

Motion by Commissioner CHARLES, second by Commissioner BAIRD, to approve Item J, Instructional Assistant SpEd (Behavior Intervention).

Jeff Charles

John Baird

Justin Cunningham

Passed with Three Ayes

K. Instructional/Personal Care Assistant – SpEd

Continuous Filing Eligibility List, SR37, Open/Promotional-Dual Certification, updated on 07/15/2026, individual eligibility valid for six months.

Motion by Commissioner BAIRD, second by Commissioner CHARLES, to approve Item K, Instructional/Personal Care Assistant – SpEd.

John Baird

Jeff Charles

Justin Cunningham

Passed with Three Ayes

L. Campus Supervisor

Continuous Filing Eligibility List, SR32, Open/Promotional-Dual Certification, updated on 07/17/2026, individual eligibility valid for six months.

Motion by Commissioner CHARLES, second by Commissioner BAIRD, to approve Item L, Campus Supervisor.

Jeff Charles

John Baird

Justin Cunningham

Passed with Three Ayes

M. Custodian-Floater

Continuous Filing Eligibility List, SR33, Open/Promotional-Dual Certification, updated on 07/21/2026, individual eligibility valid for six months.

Motion by Commissioner BAIRD, second by Commissioner CHARLES, to approve Item M, Custodian-Floater.

John Baird

Jeff Charles

Justin Cunningham

Passed with Three Ayes

N. Instructional Assistant SpEd

Continuous Filing Eligibility List, SR34, Open/Promotional-Dual Certification, updated on 07/27/2026, individual eligibility valid for six months.

Motion by Commissioner CHARLES, second by Commissioner BAIRD, to approve Item N, Instructional Assistant SpEd.

Jeff Charles

John Baird

Justin Cunningham

Passed with Three Ayes

O. Instructional/Personal Care Assistant – SpEd

Continuous Filing Eligibility List, SR37, Open/Promotional-Dual Certification, updated on 07/27/2026, individual eligibility valid for six months.

Motion by Commissioner BAIRD, second by Commissioner CHARLES, to approve Item O, Instructional/Personal Care Assistant – SpEd.

John Baird
Jeff Charles
Justin Cunningham
Passed with Three Ayes

P. Nutrition Services Assistant – Floater

Eligibility List, SR27, Open/Promotional-Dual Certification, updated on 07/29/2026, individual eligibility valid for six months.

Motion by Commissioner CHARLES, second by Commissioner BAIRD, to approve Item P, Nutrition Services Assistant – Floater.

Jeff Charles
John Baird
Justin Cunningham
Passed with Three Ayes

Q. Nutrition Services Assistant I

Continuous Filing Eligibility List, SR26, Open/Promotional-Dual Certification, updated on 07/29/2026, individual eligibility valid for six months.

Motion by Commissioner BAIRD, second by Commissioner CHARLES, to approve Item Q, Nutrition Services Assistant I.

John Baird
Jeff Charles
Justin Cunningham
Passed with Three Ayes

R. Nutrition Services Assistant – Floater

Eligibility List, SR27, Open/Promotional-Dual Certification, updated on 07/30/2026, individual eligibility valid for six months.

Motion by Commissioner CHARLES, second by Commissioner BAIRD, to approve Item R, Nutrition Services Assistant – Floater.

Jeff Charles
John Baird
Justin Cunningham
Passed with Three Ayes

S. Nutrition Services Assistant – Floater

Eligibility List, SR27, Open/Promotional-Dual Certification, updated on 08/03/2026, individual eligibility valid for six months.

Motion by Commissioner BAIRD, second by Commissioner CHARLES, to approve Item S, Nutrition Services Assistant – Floater.

John Baird
Jeff Charles

Justin Cunningham
Passed with Three Ayes

2. ELIGIBILITY LISTS TO BE ESTABLISHED/RECRUITMENTS POSTED

Public Comments - None

- A. Motion by Commissioner CHARLES, second by Commissioner BAIRD, to establish a six-month Eligibility List for Custodian-Floater, SR33, Open/Promotional-Dual Certification.

Jeff Charles
John Baird
Justin Cunningham
Passed with Three Ayes

- B. Motion by Commissioner BAIRD, second by Commissioner CHARLES, to establish a six-month Eligibility List for Campus Supervisor, SR32, Open/Promotional-Dual Certification.

John Baird
Jeff Charles
Justin Cunningham
Passed with Three Ayes

- C. Motion by Commissioner CHARLES, second by Commissioner BAIRD, to establish a six-month Eligibility List for Custodian Crew Leader, SR38, Promotional Only.

Jeff Charles
John Baird
Justin Cunningham
Passed with Three Ayes

- D. Motion by Commissioner BAIRD, second by Commissioner CHARLES, to establish a six-month Eligibility List for Legal Support Specialist, Confidential SR1, Open/Promotional-Dual Certification.

John Baird
Jeff Charles
Justin Cunningham
Passed with Three Ayes

- E. Motion by Commissioner CHARLES, second by Commissioner BAIRD, to establish a six-month Eligibility List for Instructional Assistant – Multilingual Learners, SR31, Open/Promotional-Dual Certification.

Jeff Charles
John Baird
Justin Cunningham
Passed with Three Ayes

- F. Motion by Commissioner BAIRD, second by Commissioner CHARLES, to

establish a six-month Eligibility List for Athletic Trainer, SR47,
Open/Promotional-Dual Certification.

John Baird
Jeff Charles
Justin Cunningham
Passed with Three Ayes

G. Motion by Commissioner CHARLES, second by Commissioner BAIRD, to
establish a six-month Eligibility List for Administrative Assistant I, SR38,
Open/Promotional-Dual Certification.

Jeff Charles
John Baird
Justin Cunningham
Passed with Three Ayes

H. Motion by Commissioner BAIRD, second by Commissioner CHARLES, to
establish a six-month Eligibility List for Translator/Interpreter (Spanish),
SR41, Open/Promotional-Dual Certification.

John Baird
Jeff Charles
Justin Cunningham
Passed with Three Ayes

3. APPROVAL OF THE 2025-26 ANNUAL REPORT

Public Comment - None

Motion by Commissioner CHARLES, second by Commissioner BAIRD, to
approve the 2025-26 Annual Report of the Personnel Commission for
submission to the Board of Trustees.

Jeff Charles
John Baird
Justin Cunningham
Passed with Three Ayes

DISCUSSION/INFORMATION ITEMS (See Supplements)

4. STAFF COMMENTS ON PERSONNEL ACTIVITIES

Public Comments - None

A. Vacancy Report Summary: *Susan Gray noted that the biggest challenges remain filling the vacancies in Nutrition Services and the Instructional Assistants. Advertisements for these positions will be posted in the parent newsletters once the school year starts.*

B. Vacancy Report

C. Personnel Listing

5. CORRESPONDENCE

Public Comments - None

6. NEXT PERSONNEL COMMISSION MEETING

The next Regular meeting of the Personnel Commission is scheduled for Tuesday, September 8, 2026 at 3:30 PM.

7. ADJOURNMENT – 3:52PM

**San Dieguito Union High School District
Personnel Commission**

Instructional Assistant SpEd

Eligibility List-Continuous Filing

Open/Promo-Dual Certification

Updated Date: 8/7/2026

Applicant ID	Rank	Expiration Date	Source
19303	1	2/7/2027	Open
17114	2	11/6/2026	Open
19220	3	2/7/2027	Promo
19141	4	1/27/2027	Open
18367	5	12/4/2026	Open

Please note: individual eligibility list is valid for 6 months.

Scores are merged each time the exam is administered.

S. Gray

**San Dieguito Union High School District
Personnel Commission**

Instructional Assistant SpEd

Eligibility List-Continuous Filing

Open/Promo-Dual Certification

Updated Date: 8/10/2026

Applicant ID	Rank	Expiration Date	Source
19303	1	2/7/2027	Open
19360	2	2/10/2027	Open
17114	3	11/6/2026	Open
19220	4	2/7/2027	Promo
19141	5	1/27/2027	Open
18367	6	12/4/2026	Open

Please note: individual eligibility list is valid for 6 months.

Scores are merged each time the exam is administered.

S. Gray

**San Dieguito Union High School District
Personnel Commission**

Instructional Assistant SpEd

Eligibility List-Continuous Filing

Open/Promo-Dual Certification

Updated Date: 8/14/2026

Applicant ID	Rank	Expiration Date	Source
19303	1	2/7/2027	Open
19360	2	2/10/2027	Open
17114	3	11/6/2026	Open
19220	4	2/7/2027	Promo
19141	5	1/27/2027	Open
19510	5	2/14/2027	Open
19458	6	2/14/2027	Open
18367	7	12/4/2026	Open

Please note: individual eligibility list is valid for 6 months.

Scores are merged each time the exam is administered.

S. Gray

**San Dieguito Union High School District
Personnel Commission**

Instructional Assistant SpEd

Eligibility List-Continuous Filing

Open/Promo-Dual Certification

Updated Date: 8/17/2026

Applicant ID	Rank	Expiration Date	Source
20622	1	2/17/2027	Open
20630	1	2/17/2027	Open
17785	2	2/17/2027	Open
17114	3	11/6/2026	Open
19141	4	1/27/2027	Open
19510	4	2/14/2027	Open
20672	5	2/17/2027	Open
19458	6	2/14/2027	Open
18367	7	12/4/2026	Open

Please note: individual eligibility list is valid for 6 months.

Scores are merged each time the exam is administered.

S. Gray

**San Dieguito Union High School District
Personnel Commission**

Instructional/Personal Care Assistant SpEd

Eligibility List-Continuous Filing

Open/Promo-Dual Certification

Date: 8/17/2026

Applicant ID	Rank	Expiration Date	Source
19043	1	1/15/2027	Open
20673	2	2/17/2027	Open
17120	3	11/6/2026	Open
20587	4	2/17/2027	Open

Please note: individual eligibility list is valid for 6 months.

Scores are merged each time the exam is administered.

S. Gray

**San Dieguito Union High School District
Personnel Commission**

Instructional Assistant SpEd-Behavior Intervention

Eligibility List-Continuous Filing

Open/Promo-Dual Certification

Updated Date: 8/19/2026

Applicant ID	Rank	Expiration Date	Source
18942	1	1/15/2027	Open
20629	1	2/19/2027	Open

Please note: individual eligibility list is valid for 6 months.

Scores are merged each time the exam is administered.

S. Gray

**San Dieguito Union High School District
Personnel Commission**

Instructional Assistant SpEd

Eligibility List-Continuous Filing

Open/Promo-Dual Certification

Updated Date: 8/24/2026

Applicant ID	Rank	Expiration Date	Source
20622	1	2/17/2027	Open
20630	1	2/17/2027	Open
20640	2	2/24/2027	Open
17785	3	2/17/2027	Open
17114	4	11/6/2026	Open
19141	5	1/27/2027	Open
20672	6	2/17/2027	Open
18367	7	12/4/2026	Open

Please note: individual eligibility list is valid for 6 months.

Scores are merged each time the exam is administered.

S. Gray

**San Dieguito Union High School District
Personnel Commission**

Athletic Trainer

Eligibility List

Open/Promo-Dual Certification

Effective Date: 8/25/2026

Applicant ID	Rank	Expiration Date	Source
19227	1	2/25/2027	Open
19184	1	2/25/2027	Open
13875	2	9/24/2026	Open
19504	3	2/25/2027	Open

Please note: individual eligibility list is valid for 6 months.

Scores are merged each time the exam is administered.

S. Gray

**San Dieguito Union High School District
Personnel Commission**

Nutrition Services Assistant-Floater

Eligibility List

Open/Promo-Dual Certification

Effective Date: 8/25/2026

Applicant ID	Rank	Expiration Date	Source
19238	1	1/30/2027	Open
19332	1	2/3/2027	Open
20734	1	2/25/2027	Open

Please note: individual eligibility list is valid for 6 months.

Scores are merged each time the exam is administered.

S. Gray

**San Dieguito Union High School District
Personnel Commission**

Instructional Assistant - Multilingual Learners

Eligibility List-Continuous Filing

Open/Promo-Dual Certification

Date: 8/27/2026

Applicant ID	Rank	Expiration Date	Source
20602	1	2/27/2027	Open
19364	2	2/27/2027	Open
11543	3	2/27/2027	Open

Please note: individual eligibility list is valid for 6 months.

S. Gray

**San Dieguito Union High School District
Personnel Commission**

Campus Supervisor

Eligibility List-Continuous

Open/Promo-Dual Certification

Updated: 8/31/2026

Applicant ID	Rank	Expiration Date	Source
20652	1	3/1/2027	Open
13897	1	9/19/2026	Open
20747	2	3/1/2027	Open
20648	3	3/1/2027	Open
20634	4	3/1/2027	Open
20737	5	3/1/2027	Open

Please note: individual eligibility list is valid for 6 months.

Scores are merged each time the exam is administered.

S. Gray

Vacancy Summary Report

September 2, 2026

Site/Department	Full Time	Part Time	Grand Total
Carmel Valley Middle School		3	3
Coast Academy		3	3
Diegueno Middle School		2	2
District Office	2		2
Earl Warren Middle School	1	2	3
La Costa Canyon High School	1	9	10
Maintenance & Operations	1		1
Nutrition Services		1	1
Oak Crest Middle School		8	8
Pacific Trails Middle School		2	2
San Dieguito High School Academy	1	5	6
Torrey Pines High School	1	5	6
Transportation		2	2
Grand Total	7	42	49

Hard to Fill	Count of FTE
Instructional Assistant - Behavior Intervention	5
Instructional Assistant Special Education	11
Instructional/Personal Care Assistant	9
Legal Support Specialist	1
Nutrition Services Assistant - Floater	1
Nutrition Services Assistant I	8
School Bus Driver	2
Translator/Interpreter (Spanish)	1
Grand Total	38

Status	Count of STATUS
Hired	6
HOLD	2
Interviews in Progress	2
Offer Pending	2
Recruitment in Progress	30
References	1
Selection Clearing	3
Testing in Progress	3
Grand Total	49

Vacancy Report

SITE	SLOT	TITLE	# of Months	# of Hours a Week	# of Hours a Day	FTE	STATUS
Earl Warren Middle School	AA046	Administrative Assistant I	10	40	8	1	Testing in Progress
La Costa Canyon High School	AN249	Athletic Trainer	11	40	8	1	Offer Pending
San Dieguito High School Academy	AA307	Campus Supervisor	10	40	8	1	Interviews in Progress
Torrey Pines High School	AO535	Campus Supervisor	10	40	8	1	Hired
Maintenance & Operations	AJ727	Custodian-Floater	12	40	8	1	Recruitment in Progress
Coast Academy	AI365	Instructional Assistant - Behavior Intervention	10	30	6	0.75	Recruitment in Progress
Oak Crest Middle School	AQ882	Instructional Assistant - Behavior Intervention	10	30	6	0.75	Recruitment in Progress
Oak Crest Middle School	AQ881	Instructional Assistant - Behavior Intervention	10	30	6	0.75	Recruitment in Progress
Torrey Pines High School	AQ986	Instructional Assistant - Behavior Intervention	10	30	6	0.75	Recruitment in Progress
Torrey Pines High School	AR012	Instructional Assistant - Behavior Intervention	10	30	6	0.75	Selection Clearing
Carmel Valley Middle School	AR013	Instructional Assistant Special Education	10	30	6	0.75	Hired
Coast Academy	AP896	Instructional Assistant Special Education	10	27.5	5.5	0.69	Recruitment in Progress
Diegueno Middle School	AQ897	Instructional Assistant Special Education	10	30	6	0.75	Hired
Earl Warren Middle School	AQ980	Instructional Assistant Special Education	10	30	6	0.75	Recruitment in Progress
La Costa Canyon High School	AJ183	Instructional Assistant Special Education	10	30	6	0.75	Hired
Oak Crest Middle School	AQ433	Instructional Assistant Special Education	10	30	6	0.75	Selection Clearing
Oak Crest Middle School	AD721	Instructional Assistant Special Education	10	30	6	0.75	Hired
Oak Crest Middle School	AQ903	Instructional Assistant Special Education	10	30	6	0.75	References
San Dieguito High School Academy	AQ906	Instructional Assistant Special Education	10	30	6	0.75	Recruitment in Progress
San Dieguito High School Academy	AA366	Instructional Assistant Special Education	10	30	6	0.75	Recruitment in Progress
San Dieguito High School Academy	AQ905	Instructional Assistant Special Education	10	30	6	0.75	Recruitment in Progress
Carmel Valley Middle School	AQ385	Instructional Assistant - Multilingual Learners	10	19.5	3.9	0.49	Interviews in Progress
Oak Crest Middle School	AM625	Instructional Assistant - Multilingual Learners	10	18.75	3.75	0.47	Recruitment in Progress
Coast Academy	AA418	Instructional/Personal Care Assistant	10	25	5.5	0.69	Recruitment in Progress
La Costa Canyon High School	AG366	Instructional/Personal Care Assistant	10	30	6	0.75	Selection Clearing
La Costa Canyon High School	AQ767	Instructional/Personal Care Assistant	10	30	6	0.75	Recruitment in Progress
La Costa Canyon High School	AI315	Instructional/Personal Care Assistant	10	30	6	0.75	Recruitment in Progress
La Costa Canyon High School	AQ668	Instructional/Personal Care Assistant	10	30	6	0.75	Recruitment in Progress
Oak Crest Middle School	AQ884	Instructional/Personal Care Assistant	10	30	6	0.75	Hired
Oak Crest Middle School	AQ883	Instructional/Personal Care Assistant	10	30	6	0.75	Recruitment in Progress
Torrey Pines High School	AQ910	Instructional/Personal Care Assistant	10	30	6	0.75	Recruitment in Progress
Torrey Pines High School	AI308	Instructional/Personal Care Assistant	10	30	6	0.75	Recruitment in Progress
District Office	NEW	Legal Support Specialist	12	40	8	1	Testing in Progress

Carmel Valley Middle School	AC928	Nutrition Services Assistant I	10	19.5	3.9	0.49	Recruitment in Progress
Diegueno Middle School	AJ075	Nutrition Services Assistant I	10	17.5	3.5	0.44	Recruitment in Progress
La Costa Canyon High School	AA241	Nutrition Services Assistant I	10	12.5	2.5	0.25	Recruitment in Progress
La Costa Canyon High School	AA261	Nutrition Services Assistant I	10	17.5	3.5	0.44	Recruitment in Progress
La Costa Canyon High School	AQ988	Nutrition Services Assistant I	10	17.5	3.5	0.44	Recruitment in Progress
La Costa Canyon High School	AA238	Nutrition Services Assistant I	10	19.5	3.9	0.49	Recruitment in Progress
Pacific Trails Middle School	AJ950	Nutrition Services Assistant I	10	18.75	3.75	0.47	Recruitment in Progress
Pacific Trails Middle School	AA243	Nutrition Services Assistant I	10	16.25	3.25	0.41	Recruitment in Progress
Nutrition Services	AQ987	Nutrition Services Assistant - Floater	10	35	7	0.88	Offer Pending
Earl Warren Middle School	AB217	Nutrition Services Supervisor	10	35	7	0.88	Recruitment in Progress
Transportation	AF521	School Bus Driver	10	35	7	0.875	Recruitment in Progress
Transportation	AK205	School Bus Driver	10	35	7	0.875	Recruitment in Progress
San Dieguito High School Academy	AR011	Student Support Facilitator	10	19.5	3.9	0.488	HOLD
San Dieguito High School Academy	AN550	Student Support Facilitator	10	19.5	3.9	0.488	HOLD
Torrey Pines High School	AN582	Student Support Facilitator	10	19.5	3.9	0.488	Recruitment in Progress
District Office	AA296	Translator/Interpreter (Spanish)	12	40	8	1	Testing in Progress

**Classified Personnel List
August 6, 2026**

Personnel Action	Classification	Last Name	First Name	Job Title	Site	Effective Date	Inactive Date	FTE
Change in Assignment	Classified	Bautista	Shaylalisa	Instructional Assistant-Behavior Intervention	PTMS to SDA	08/06/2026		0.75
Change in Assignment	Classified	Burrow	Tina	Instructional Assistant-Special Education	OCMS to LCC	08/06/2026		0.75
Change in Assignment	Classified	Cruz	Fernanda	Instructional Assistant-Special Education	PTMS to OCMS	08/06/2026		0.75
Change in Assignment	Classified	Flores Jr.	Emmanuel	Nutrition Services-Floater to Nutrition Services Supervisor	LCC	07/30/2026		1.00
Change in Assignment	Classified	Hernandez Gonzalez	Mayra	Custodian-Floater to Custodian	Facilities to DO	07/08/2026		1.00
Change in Assignment	Classified	Lam	Valerie	Information Systems Support Technician to Information Systems Support Analyst	District Office	07/14/2026		1.00
Change in Assignment	Classified	Li	Ling	Instructional Assistant-Special Education	PTMS to TPHS	08/06/2026		0.75
Change in Assignment	Classified	Ocampo	Ana	Custodian Floater to Custodian	Facilities to TPHS	06/15/2026		1.00
Change in Assignment	Classified	Rath	Sophia	Instructional Assistant-Special Education	CVMS to DNO	08/06/2026		0.75
Change in Assignment	Classified	Rodriguez	Robert	Custodian	TPHS to EWMS	08/04/2026		1.00
Change in Assignment	Classified	Santa Cruz	Jesus	Custodian Crew Leader to School Plant Supervisor	TPHS	07/01/2026		1.00

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Change in Assignment	Classified	Schmidt	Sophie	Instructional Assistant-Special Education	COAST	08/06/2026		0.69 to 0.75
Change in Assignment	Classified	Snedeker	Timothy	Custodian	Facilities to TPHS	06/22/2026		1.00
Change in Assignment	Classified	Vargas Gallardo	Diana	Instructional Personal Care Assistant	LCC	08/06/2026		0.75
Change in Assignment	Classified	Xu	Tingru	Instructional Assistant-Special Education	CVMS to TPHS	08/06/2026		0.75
Change in Assignment	Classified	Zhao	Xuwei	Instructional Assistant-Special Education	CVMS to SDA	08/06/2026		0.75
Employment	Classified	Chambers	Charity	Instructional Assistant-Special Education	SDA	08/06/2026		0.75
Employment	Classified	Field	Eric	Campus Supervisor	PTMS	08/06/2026		1.00
Employment	Classified	Hall	Sonia	School Bus Driver	Transportation	08/03/2026		0.88
Employment	Classified	Hargrove	Angelina	Athletic Trainer	TPHS	06/22/2026		1.00
Employment	Classified	Howard	Diana	Instructional Personal Care Assistant	OCMS	08/06/2026		0.75
Employment	Classified	Kennedy	Marian	Instructional Assistant-Special Education	COAST	08/06/2026		0.69

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Employment	Classified	Largent	Elle	Health Technician	DNO	07/27/2026		1.00
Employment	Classified	Manor	Weston	Campus Supervisor	TPHS	08/06/2026		1.00
Employment	Classified	McKeever	James	Receptionist	TPHS	07/27/2026		1.00
Employment	Classified	Patil	Sheetal	Nutrition Services Assistant - Floater	Nutrition Services	08/06/2026		0.88
Employment	Classified	Pellegrino	Christopher	School Bus Driver	Transportation	08/03/2026		0.88
Employment	Classified	Richardson	Hannah	Instructional Personal Care Assistant	TPHS	08/06/2026		0.75
Employment	Classified	Smart	Lauren	Athletic Trainer	CCA	07/08/2026		1.00
Employment	Classified	Sullivan	Makenna	Athletic Trainer	LCC	07/08/2026		1.00
Employment	Classified	Taylor	Rachel	Nutrition Services Assistant - Floater	Nutrition Services	08/06/2026		0.88
Employment	Classified	Teniozo	Danica	Administrative Assistant III	PTMS	07/08/2026		1.00
Retirement	Classified	Chavez	Diane	School Bus Driver	Transportation		05/29/2026	0.92

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August 6, 2026

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Retirement	Classified	Godfrey	Edward	Custodian	Facilities		07/06/2026	1.00
Termination	Classified	Locicero	Jared	Instructional Personal Care Assistant	CVMS		05/29/2026	0.75
Termination	Classified	Whittaker	Michael	Campus Supervisor	LCC		05/29/2026	1.00